



Lost children forms

Details Taken By	Name of Child	Name of Parent	Description of Child / Parent	Time Lost	Time Retrieved.



Lost Child Disclaimer

Name of Child/Children:

I, the Parent or Guardian of the above child/children, having reported their absence, now intend to leave the post and search for them myself. I do so of my own accord.

I confirm that I have been requested to remain and await their reappearance, and understand that it may be difficult to contact me should my child be escorted to the Post in the meantime.

My mobile telephone number is: _____

Signed (parent/guardian):

Name

Signed (Lost Childrens representative):

Name:



LOST / FOUND CHILD REPORT FORM

EVENT DETAILS	
Name of event:	
Date of event:	
DETAILS OF LOST/FOUND CHILD	
Name:	
Age:	
Sex:	
Description of child:	
Time child was reported lost/found	
DETAILS OF PERSON REPORTING LOST/FOUND CHILD	
Name:	
Address or organisation:	
Contact phone no:	
ACTION	
Details of action taken to find child/parent/guardian	
DETAILS OF PERSON FINDING CHILD (only to be completed for LOST children)	
Name:	
Address or organisation:	
DETAILS OF PERSON CLAIMING CHILD	
Name:	
Address:	
Contact Phone no:	
Form of ID shown:	
Time child reunited with parent/guardian	
Signature of person claiming child:	
Signature of lost kids representative:	